

Conroe Art League

Inventory Sheet

Print Bin and other small items

NAME: _____

PHONE: HM _____ CELL _____

E-MAIL ADDRESS: _____

I understand that I will need to work one 3.5 hour shift in the gallery for my small items.

WAIVER:

By my signature below, I release the Conroe Art League and its representatives from any and all claims of damage, theft, or loss of any Artwork/Item on exhibition at the Gallery. I have read and agree to the guidelines set forth in the CAL "Gallery Policies". The Artwork/Item is my original creation or print/giclee of my original creation.

SIGNATURE: _____ **DATE:** _____

DONATION AGREEMENT:

I understand that CAL expects a donation for each sale made in the gallery. Rate is **20%**. Artists will be paid for sold pieces within two weeks after the close of the exhibit less the amount of the donation percentage.

SIGNATURE: _____ **DATE:** _____

	Item Code (CAL assigns)	Qty	Brief Description <i>Please indicate original, giclee, print, etc.</i>	Retail Price	Date of Transaction	Docent Initials
	EXAMPLE-1	1	Giclee-watercolor, 10x20, Tree on Hill	\$75		
	EXAMPLE-2	1	Dangle Earrings, green beads, sterling chain	\$25		
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